



Internal Quality Assurance Cell -IQAC

Roles and Responsibilities:

1. Establish quality benchmarks and parameters for various academic and administrative activities.
2. Contribute to the formulation and review of academic and administrative policies to ensure quality standards are met.
3. Maintain records of various academic and administrative activities, including minutes of meetings, decisions, and other relevant documents.
4. Facilitate the process of self-assessment and accreditation of the institution.
5. Monitor the implementation of quality enhancement initiatives.
6. Evaluate the effectiveness of academic and administrative processes.
7. Develop and implement mechanisms for collecting feedback from stakeholders, including students, faculty, and staff.
8. Conduct periodic quality audits to assess the overall performance of the institution.
9. Identify areas for improvement and propose corrective measures.
10. Promote faculty development programs to enhance the teaching and research capabilities of the faculty.
11. Monitor and enhance support services for students, including counseling, career guidance, and academic assistance.
12. Publish quality documents, including the Annual Quality Assurance Report (AQAR), and share them with stakeholders.
13. Collaborate with other cells and committees within the institution to ensure a holistic approach to quality assurance.
14. Submit reports and recommendations to higher authorities, including the management and governing body.



Composition:

S.No	Name of the Member	Designation	Composition of IQAC Members Specified by NAAC
Member from the Management			
1.	Thiru.A.K.T.M. Rajendiran	Managing Director	Member
Chairperson: Head of the Institution			
2.	Dr.R.Thanigaivelan	Principal	Chairperson
Teachers to represent all level			
3.		HOD-CSE	Member
4.	Dr.K.Parthiban	HOD-MECH.	Member
5.	Mr.K.Manikandan	HOD-S&H	Member
6.	Mr.S.Gulasekarapandiyam	HOD-Civil	Member
7.	Mr.S.S.Raju	HOD-ECE	Member
8.	Mr. A. Alaudeen	AP-EEE	Member
Senior administrative officers			
9	Mr.J.Jayakumar	AP-MATHS.	Member
10.	Mr.K Sekar	AP-CSE	Member
11.	Mr.P.Ramachandran	AO/Office	Member
Nominees each from local society, Students and Alumni			
12.	Mr.P.Ramkumar	Lions Club Member	Member
13.	Mr.A.Karthik	IV Year-CSE	Member
14.	Ms.R.Kayalvizhi	IV Year-ECE	Member
15.	Mr.K.Kalaivanan	AE/TANGEDCO	Member
Nominee each from Employers /Industrialists / Stakeholders			
16.	Mr. Ajay Viswanathan	Founder and CEO Super Fact Solution	Member
17.	Mr.R.Ravi	F/O Ms.R.Kayalvizhi IV Year ECE	Member
One of the senior teachers as the Co-ordinator / Director of the IQAC			
18.	Dr.P.Manikannan	Vice-Principal & Head	IQAC-Coordinator